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## VOIP READINESS QUESTIONNAIRE

Thank you for your interest in VOIP Technology. This exciting product will bring a new level of service to your telecommunication needs, help reduce your costs and increase your productivity. Please answer as many questions as you can so we may provide a quote to your company.

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

How many phone lines do you currently have? \_\_\_\_\_

Who provides your local phone service? \_\_\_\_\_

What is your average monthly local phone bill? \_\_\_\_\_

Who provides your long distance? \_\_\_\_\_

What is your average monthly long distance phone bill? \_\_\_\_\_

How many incoming phone lines do you have? \_\_\_\_\_

How many fax lines do you have? \_\_\_\_\_

Approximately what percentage of your calls are:

Local \_\_\_\_\_% Long Distance \_\_\_\_\_% International \_\_\_\_\_%

How many telephone handsets does your company use? \_\_\_\_\_ \*\*

Of those handsets, what type of access does each of those users need? Total should equal the number in your answer above. Pick a plan for each of those phones users and enter below.

Dial Tone Only – No service included. Pay for any calls made. \_\_\_\_\_

Unlimited Local – All local calls included within your LATA. \_\_\_\_\_

Unlimited Long Distance – Local and Nationwide \_\_\_\_\_

Total: \_\_\_\_\_ \*\*



# Excaltibur TECHNOLOGY

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What type of Internet Connection do you have? \_\_\_\_\_

Who provides this connection? \_\_\_\_\_ Expiraton: \_\_\_\_\_

Do you have additional offices that will tie into this VOIP service? \_\_\_\_\_  
(If so, please attach their addresses on a separate sheet.)

How many phones would you like for telecommuter use? \_\_\_\_\_  
(These will be tied into the system and allow users to answer their phones from home.)

Do you use an auto attendant to answer the phones? \_\_\_\_\_

How many call queues do you need that hold callers for the next available operator? \_\_\_\_\_

How many existing phone numbers would you like to transfer to the VOIP service? \_\_\_\_\_

How many 800 numbers would you like to transfer to the VOIP service? \_\_\_\_\_

How many hunt groups (rings several phones at once) do you need? \_\_\_\_\_

What is the maximum amount of simultaneous calls you want to have? \_\_\_\_\_

Please list any additional questions or comments here:

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**THANK YOU** for your time! Please fax this form back to our office at 847-842-0190. Our staff will create a customized VOIP plan for you and get back to you shortly!